

BAL HARBOUR POLICE DEPARTMENT EMPLOYMENT APPLICATION



The Village of Bal Harbour is an equal opportunity/drug free employer and does not discriminate on the basis of age, citizenship, intending citizenship status, color, disability, marital status, national origin, race, religion, gender, or sexual orientation. You must be a U.S. Citizen or alien lawfully authorized to work in the U.S. The Village of Bal Harbour shall provide reasonable accommodations due to any disability for all applicants and employees. Please let us know as soon as possible if you require any special accommodations during this process.

COMPLETE APPLICATION – DO NOT LEAVE ANY BLANKS – PLEASE PRINT

Date of Application

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Are you at least 18 years of age? () Yes () No

Classification(s) you are applying for:

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Last Name:	First Name:	Middle Name:	Social Security Number:*
			- -
Home Telephone	Work Telephone	Cellular Number	Email Address
Drivers License Number:	State Issued	Date Issued	Class/Restrictions

**Pursuant to Florida Statute 119.071(5)(a)(3), the Bal Harbour Police Department collects social security numbers for employment purposes.*

Please account for all of your residence(s) for the past 7 years:

Present Address:	City:	State:	Zip Code:

How long have you lived at this address? _____ years _____ months

Previous Address:	City:	State:	Zip Code:

How long have you lived at this address? _____ years _____ months

Previous Address:	City:	State:	Zip Code:

How long have you lived at this address? _____ years _____ months

Present Address:	City:	State:	Zip Code:

How long have you lived at this address? _____ years _____ months

Are you related to any Bal Harbour Village employee(s)? () yes () no	If yes, please list name and relationship:

EDUCATION						
School Name	City/State	Date Attended	Credit hrs. earned	Did you Graduate?	Degree Received	Major Field of Study
High School:						
Higher Education:						

Current Professional Licenses or Certificates and Issuing Agency	Date Issued	Date of Expiration

REFERENCES: List (3) personal references (non-relatives)			
Name and Occupation	Address	Telephone	Years

Have you ever been **convicted** of a **crime**, plead **Nolo Contendere** or had **adjudication withheld**? () Yes () No
 (Answering yes does not automatically disqualify you from employment. Each case is considered on its individual merits).
 If yes, please explain below:

EMPLOYMENT RECORD

List all jobs held in the last TEN years and explain all gaps in employment (ex. Volunteer work, etc.) as it relates to the position for which you are applying. Major changes in duties or job titles with the same employer should be listed as separate jobs. Start with your **present or most recent position first** and work back. Use an additional sheet if necessary.

May we contact your present employer regarding your record of employment? () yes () no

NAME OF EMPLOYER		JOB TITLE	
STREET ADDRESS		CITY, STATE, ZIP CODE	
NAME OF SUPERVISOR		TELEPHONE NUMBER	
HOURS PER WEEK	WHY DID YOU LEAVE?		
CURRENT/ENDING SALARY	DESCRIPTION OF DUTIES		
FROM DATE	TO DATE	TOTAL TIME	NAME OF CO-WORKER

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STREET ADDRESS		CITY, STATE, ZIP CODE	
NAME OF SUPERVISOR		TELEPHONE NUMBER	
HOURS PER WEEK	WHY DID YOU LEAVE?		
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HOURS PER WEEK	WHY DID YOU LEAVE?		
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FROM DATE	TO DATE	TOTAL TIME	NAME OF CO-WORKER

I certify that all of the information on this application and on documents submitted is true, accurate, and complete to the best of my knowledge. I understand that all information and documents are subject to an investigation and that exaggeration, falsification, misrepresentation, or omission is sufficient cause for disqualification, immediate dismissal from City Service and/or disqualification from applying for any position in the service of the Village of Bal Harbour. I also certify that I understand all information on the job announcement and that this application and accompanying documentation are considered to be public records unless otherwise exempt under Chapter 119, Florida Statutes.

PRINT YOUR NAME	SIGNATURE	DATE

SUBMISSION INSTRUCTIONS

Please mail your completed employment application along with your resume and any relevant documentation to:

Bal Harbour Police Department - Administration -
655 Ninety-Sixth Street
Bal Harbour, Florida 33154

Or E-Mail it to:

info@balharbourpolice.org

Your application will be kept on file until an opening that suits your qualifications becomes available. Thank you for your interest in employment with the Bal Harbour Police Department.